

JOB DESCRIPTION

JOB TITLE	Senior Pastor
REPORTS TO	Board of Elders
STATUS	Full-time, Exempt

MAJOR AREAS OF RESPONSIBILITY:

- 1) Provide leadership, vision, and overall direction for the church
 - Seek God regularly in prayer for direction for the church
 - Cast vision for the church at congregational meetings and other appropriate settings
 - Participate in the spiritual leadership of the church through active involvement in elder board meetings
 - Serve as a member of all church boards, participating in meetings when available
 - Model evangelism and personal holiness

- 2) Preach and teach God's Word
 - Preach at all weekend worship services, being faithful to Scripture and seeking to help the congregation understand and apply messages to their lives
 - Teach one adult Sunday School class at least one quarter each year
 - Regularly teach in the Wednesday evening programs
 - Set aside regular times of study in order to be personally equipped for sharing the Word with others

- 3) Model and encourage a ministry of discipleship
 - Regularly meet with a small group of men for accountability and leadership development
 - Delegate appropriate ministry tasks to others in order to help them develop and grow in their areas of spiritual gifts

- 4) Actively participate in the life of the church and its members
 - Visit the sick and elderly as available
 - Perform weddings and funerals for church members as requested

- Provide counseling services as needed, referring long-term counseling to outside Christian counselors
- Participate in community events as time allows

5) Supervise the paid church staff

- Participate in all hiring decisions for church staff
- Provide direction and ongoing supervision for paid staff
- Provide regular feedback to staff regarding performance, including annual written performance reviews
- Recommend new staff positions as needed

KEY SKILLS AND ABILITIES

- 1) Ability to teach the Bible in a way the average person can understand
- 2) Ability to show care and compassion to people with diverse needs
- 3) Ability to lead both small and large groups
- 4) Ability to manage and prioritize multiple tasks and competing demands for your time
- 5) Willingness to submit to the church constitution, the board of elders, and the official decisions of the membership of the congregation

EDUCATION AND EXPERIENCE REQUIREMENTS

- 1) Seminary education plus five years of ministry experience
- 2) Demonstrated life of moral and ethical purity, together with the qualities of an elder as described in 1 Timothy and Titus

REQUIREMENTS FOR ALL STAFF

- Keep regularly scheduled office hours
- Cooperate with other staff members
- Follow work rules and procedures
- Take direction from supervisor
- So far as it depends on you, maintain healthy working relationships with all other church staff and volunteers

PHYSICAL REQUIREMENTS

- Ability to speak in front of groups
- Ability to stand for up to two hour
- Ability to travel up to ten nights per year for conferences and training